



## THE BALMY BEACH CANOE CLUB

---

FOOT OF BEECH AVENUE, TORONTO, ONTARIO M4E 1A7/ TELEPHONE (416)691-9962/ FAX (416)691-9691  
[www.balmybeachcanoe.com](http://www.balmybeachcanoe.com)

Dear CIT Applicant,

We are pleased to offer you the position of “Counsellor-In-Training (CIT)” at The Balmy Beach Sports Camp. This position is on a volunteer basis and is valid for the sessions you have enrolled in. Your compensation will be the completion of a volunteer hours form that will be valid at high-schools in Ontario. Each CIT must provide their own school’s form to be completed at camp. The number of hours given will be 30 per CIT Session. Based on your performance throughout the week, you may also be sent a letter of recommendation from the Director, Chris D’Angelo, which you may use in your pursuit of future jobs and positions.

The following is a list of responsibilities and expectations that the camp has for CITs:

- To follow all lawful and reasonable instruction given to you by members of staff.
- To engage campers in activities and conversations, while ensuring their safety and enjoyment.
- To arrive on time each day (8:45am), prepared with all of the items you will need (Bicycle, helmet, water bottle etc.) and prepared to stay until 4:15pm each day unless otherwise dismissed by the Camp Director.
- To communicate any accommodations you may need with the Camp Director or CIT Coordinator as soon as possible.

If the above conditions are not met by the CIT, then the CIT Coordinator and Director may discuss several options. These may include a warning, asking the CIT to not return for future sessions, or removal from the current session.

The following is a list of what you can expect from the Full Time staff team:

- CITs will never be left alone to supervise campers without a staff member present.
- CITs will not be asked to do any tasks that the staff will not complete themselves.
- Staff will be responsible for ensuring that all CITs gain experience and confidence working with children.
- Staff will be responsible for ensuring that CITs have an enjoyable experience at Sports Camp.

Please sign and date in the space below indicating you have read and fully understand the terms of this contract.

\_\_\_\_\_  
CIT Name

\_\_\_\_\_  
CIT Signature

\_\_\_\_\_  
Date

Thank you again for your interest in volunteering at Balmy Beach Sports Camp. We look forward to seeing you this summer.

Sincerely,

A handwritten signature in black ink, appearing to read "C. D'Angelo", with a long horizontal flourish extending to the right.

Christopher D'Angelo  
Director  
Balmy Beach Sports Camp  
Toronto, ON